

MHS Puget Sound Region GME Onboarding Requirements Medical, Nurse Practitioner, Nurse Midwifery, and Physician Assistant Students

Important information to School and Student:

- All requirements to be received by GME office thirty (30) days prior to student's start date
- Submit requirements in one email to Kandreas@multicare.org
- Address your email subject line in this format:
student's name/school/MHS location & preceptor/start & end date

NEW STUDENTS TO MHS:

step one by school or student: email to kandreas@multicare.org of the rotation

- Address your email subject line in this format:
student's name/school/MHS location & preceptor/start & end date

step two by school or student: Return all items below to kandreas@multicare.org

- Address your email subject line in this format:
student's name/school/MHS location & preceptor/start & end date
- Letter of good standing on student
- MHS HIPAA Confidentiality form
- MHS Intake form - Completely fill out sections:
 - Type GME Learner
 - Has this Individual Ever
 - User Information
 - Program Information, the POC is the point of contact at the school
 - Sign page two and three
- Jpeg picture of student – Our Badging Department requests professional looking, not a selfie
- National Criminal Background Screen (previous 7 years)
- Washington State Patrol WATCH background check from <https://watch.wsp.wa.gov/WATCH/Account/Register>
- Establish Immunity for:
 - Measles, Mumps, Rubella
 - Varicella (chicken pox) (MHS does not accept by history)
 - Hepatitis B (titer or a signed waiver)
 - Pertussis (TDaP vaccination)
 - Flu Vaccination - required during October 1 to April 30
 - Double COVID vaccination
 - PPD baseline

RETURNING STUDENTS TO MHS:

step one by school or student: email to kandreas@multicare.org of the rotation

- Address your email subject line in this format:
student's name/school/MHS location & preceptor/start & end date

step two by Kareena: Kareena responds to email asking for the appropriate re-onboarding items.

- If email from school/student is in the current rotation of student, most items requested would be either an updated Letter of Good Standing and/or flu shot record.
- If email from school/student is after a student has left and wishes to return, items requested would be an updated intake form, flu shot record, and a letter of good standing in most cases.

step three by school or student: Return items requested by Kareena to kandreas@multicare.org

- Address your email subject line in this format:
student's name/school/MHS location & preceptor/start & end date