



DOH 346-154

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**Fixed Staffing Matrix**

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

<b>Unit/ Clinic Name:</b>	<b>West Pierce Pre-Anesthesia Clinic</b>					
<b>Unit/ Clinic Type:</b>	<b>Pre-Anesthesia Clinic</b>					
<b>Unit/ Clinic Address:</b>	<b>1901 S. Union Ave., Tacoma, WA</b>					
<b>Effective as of:</b>	<b>12/4/2024</b>					
<b>Day of the week</b>						
Day of the week	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
Monday	0800-1630		11	0	2	0







## Unit Information

### Factors Considered in the Development of the Unit Staffing Plan (Check all that apply):

- Activity such as patient admissions, discharges, and transfers

Description:

There are 9 patient care rooms that are built virtually for this clinic and those rooms can accommodate 9 patients per day with built in rest breaks and meal periods. Each phone appointment is 40 minutes long and allows time for charting and follow up. There is also a nurse facilitator who is ensuring that follow-up action items are occurring prior to surgery as well as a nurse whose role is to track and document specialty clearances. This clinic supports 100% of the elective surgical case volume for 4 operating rooms (Allenmore Hospital, Tacoma General Hospital, Baker Day Surgery, and the Gig Harbor Ambulatory Surgery Center).

- Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:

The care provided in this clinic is for ambulatory patients prior to surgery and the bulk of care provided is patient interviews either remote or in person.

Skill mix

Description:

RNs, ARNPs, and CNA's staff this unit.

Level of experience of nursing and patient care staff

Description:

The nursing staff here is required to carry BSNs (or be a grandfathered ADN) per MHS standard and must have at least 2 years experience in the perioperative setting. CNAs must have an active licensure and experience with EKGs is preferred.

Need for specialized or intensive equipment

Description:

This unit uses home setups for remote work per MHS standards for privacy compliance.

- Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

This is an outpatient clinic with two patient care treatment rooms that are set up to perform EKGs and physical assessments as required. There are also 4 additional rooms that have space for either in person or phone interviews with patients. The rest of the team works remotely.

- Other

Description: