



DOH 346-154

To request this document in another format, call 1-800-525-0127. Deaf or hard of hearing customers, please call 711 (Washington Relay) or email doh.information@doh.wa.gov.

Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	Off Campus Emergency Department: ADC 76					
Unit/ Clinic Type:	Emergency Services					
Unit/ Clinic Address:	4312 Pacific Ave SE, Lacey, WA 98503					
Effective as of:	1-Jan-25					
Day of the week						
Day of the week	Shift Type	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
Monday-Sunday	Day (0700-1930)	12	3	0	0	3
	Mid (0900-2130)	12	2	0	0	0
	Mid (1000-2230)	12	1	0	0	0
	Mid (1100-2330)	12	1	0	0	0
	Mid (1200-0030)	12	1	1	0	0
	Mid (1500-0330)	12	1	0	0	0
	Night (1900-0730)	12	3	0	0	0

Unit Information

Additional Care Team Members				
Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
EDTECH (UAP)	1- 0700-1930 - 7 days a week (included in staffing plan as UAP)		1- 1900-0730 - 7 days a week (included in staffing plan as UAP)	
PAT/REG (UAP)	2- 0700-1930 - 7 days a week (included in staffing plan as UAP)		2- 1900-0730 - 7 days a week (included in staffing plan as UAP)	

Factors Considered in the Development of the Unit Staffing Plan (Check all that apply):

Activity such as patient admissions, discharges, and transfers

Description:

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:
 14-bed unit serving Thurston County and surrounding communities. Located in Olympia, WA the unit serves as the gateway for several medically underserved areas to the east, south, and west, who are seeking services along the more populated interstate 5 corridor between Olympia and Seattle.
 Lacey Off Campus ED (OCED) provides a full range of emergency services, including resuscitation, stabilization, treatment, and disposition, to patients of all ages, regardless of financial status. A medical screening exam is completed on each patient by a credentialed Physician or Allied Health Provider.

Skill mix

Description:
 Each patient presenting to the Emergency Department seeking medical care will be provided an appropriate medical screening examination to determine the nature and urgency of the health care problem, and the location where treatment can best be rendered. The department offers complete medical treatment and stabilization, evaluation, and disposition to anyone requesting it.

Level of experience of nursing and patient care staff

Description:

Need for specialized or intensive equipment

Description:

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

10-beds/rooms, 4-hallway beds.

Other

Description:

Utilize LPN and RN mixed staffing plan. LPN and RN staffing variable within staffing plan based on department need.