



DOH 346-154

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**Fixed Staffing Matrix**

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

<b>Unit/ Clinic Name:</b>	<b>MB Developmental Pediatrics Clinic</b>					
<b>Unit/ Clinic Type:</b>	<b>Ambulatory</b>					
<b>Unit/ Clinic Address:</b>	<b>316 Martin Luther King Jr. Way, Tacoma, WA, 98405</b>					
<b>Effective as of:</b>	<b>1/1/25</b>					
<b>Day of the week</b>						
Day of the week	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
	Monday	8	1	0	0	1
	Tuesday	8	1	0	0	1
	Wednesday	8	1	0	0	1
	Thursday	8	1	0	0	1
	Friday	8	1	0	0	1



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**MB Developmental Pediatric Clinic Information**

**Additional Care Team Members**

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Physician	X			
ARNP	X			
Medical Receptionist	X			
Call Center Associate	X			
Social Worker	X			
RN Nurse Navigator	X			

**Unit Information**

**Factors Considered in the Development of the Unit Staffing Plan  
(Check all that apply):**

Activity such as patient admissions, discharges, and transfers

Description: Our clinicians provide outpatient diagnostic evaluations of children with intellectual disabilities, developmental delays and suspected autism spectrum disorder. This is a medical consultation service that provides diagnostic evaluation; recommendations for follow up care and coordination of appropriate resources for patient and family. Telehealth appointments are available.

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description: The Developmental Behavioral Pediatrics (DBP) clinic provides medically focused evaluation of suspected autism spectrum disorder, intellectual disability and documented developmental delay.

Skill mix

Description: In accordance with regulatory requirements, all staff participate in orientation and ongoing educational programs. Demonstration of competency in job performance is defined by job descriptions, position specific skills evaluations, and competency assessments to determine actual or real-life knowledge and skill in the work setting. Competency based practice integrates knowledge, skill, and behaviors to maintain a consistent standard of practice. The Position Specific Skills Checklist is kept in the employee's personnel folder. Annual Mandatory Education (AME) and required recertification is tracked in the Learning Management System. All staff are BLS Certified and the RNs and RTs are PEARS certified.

Level of experience of nursing and patient care staff

Description:

RN: Bachelor's degree in Nursing, or obtained within five (5) years from the initial date of hire; RN with 15+ years of service may be considered in lieu of education agreement  
Advanced degree in Nursing (MSN, PhD, DNP, ARNP) preferred  
Registered Nurse license (RN) in Washington State or multi-state licensure endorsement (MSL)  
Current BLS Certification and PEARS required  
Certification in specialty area preferred  
One (1) year of experience in acute care setting preferred

Need for specialized or intensive equipment

Description: NA

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description:

7 Standard Exam rooms (shared) - Routine exams, ADOS administration, and care plan consulting  
1 Shared office – Provider office space with four workstations  
1 Support Team area – four workstations for clinical staff  
1 Staff breakroom – Small area for staff breaks and meals  
1 Reception area – Check in/Checkout services  
1 Waiting room – Provide up to 13 seats for patients and family  
Clean supply room – Storage for medical supplies, fresh clean linens, sterile supplies and instruments  
Soiled utility room – Cleansing/disinfection

Other

Description: