



DOH 346-154

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Fixed Staffing Matrix

Minimum means the minimum number of RNs, LPNs, CNAs, and UAPs per shift based on the average needs of the unit such as patient acuity, staff skill level, and patient care activities. If a unit does not utilize certain staff for that shift please put "0", do not leave it blank.

Unit/ Clinic Name:	MB Neurology Clinic					
Unit/ Clinic Type:	Ambulatory					
Unit/ Clinic Address:	1112 S 6th Ave, Tacoma, WA, 98405					
Effective as of:	1/1/25					
Day of the week						
Day of the week	Day of the week	Shift Length in Hours	Min # of RN's	Min # of LPN's	Min # of CNA's	Min # of UAP's
	Monday	8	2	0	0	1
	Tuesday	8	2	0	0	1
	Wednesday	8	2	0	0	1
	Thursday	8	2	0	0	1
	Friday	8	2	0	0	1



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Neurology Clinic Information

Additional Care Team Members

Occupation	Shift Coverage			
	Day	Evening	Night	Weekend
Physicians	X	X	X	X
Medical Assistants	X			
Medical Receptionists	X			

Unit Information

**Factors Considered in the Development of the Unit Staffing Plan
(Check all that apply):**

Activity such as patient admissions, discharges, and transfers

Description:
 Referrals to the clinic are received from community / regional providers, providers within Mary Bridge Children's Hospital and Health Center, MultiCare Health System at large, Emergency Departments, or as a follow-up to an inpatient admission.
 If a patient requires immediate admission to the hospital, this will be arranged through the inpatient nursing supervisor. The patient and family will be escorted to Mary Bridge Hospital. If the condition of the patient requires stabilization, the patient will be escorted to the Emergency Department for further evaluation and disposition.
 Patients are discharged from service to their primary care provider when the specialty provider deems no further specialty treatment is necessary.

Patient acuity level, intensity of care needs, and the type of care to be delivered on each shift

Description:
 Patients up to 18 years of age are served. Occasionally a young adult may be scheduled if that patient is followed in the Mary Bridge Specialty Clinics for a childhood diagnosis requiring specialists who are available here.

Common diagnoses: Epilepsy and other seizure disorders Peripheral nerve disorders (Erb's Palsy, Bell's Palsy) Headaches / Migraines Neurocutaneous Syndromes Cerebral Palsy and Spasticity Congenital Nervous System Disorders Developmental Delays Neurometabolic Disorders Sleep Disorders Vertigo and dizziness Muscular Dystrophies and other neuromuscular disorders Autism and other communication disorders ADHD / ADD and other neurologically based learning disorders Concussion / Head injury Tourette Syndrome and other movement disorders POTS Hydrocephalus Chiari Malformation

Skill mix

Description:
 Physicians
 Registered Nurses
 Medical Assistants
 Medical Receptionists

Level of experience of nursing and patient care staff

Description:
Consideration for staff still in orientation vs. those fully checked off.
Availability of charge RN / lead MA / office coordinator
Bachelor's degree in Nursing, or obtained within three (3) years from the initial date of hire; RN with 25+ years of service may be considered in lieu of education agreement
Advanced degree in Nursing (MSN, PhD, DNP, ARNP) preferred
Washington State Registered Nurse license (RN)
Current Health Care Provider level CPR certification required
ACLS or NALS or PALS or TNCC or NRP certification, as required by facility or department
Certification in specialty area preferred

Need for specialized or intensive equipment

Description: N/A

Architecture and geography of the unit such as placement of patient rooms, treatment areas, nursing stations, medication preparation areas, and equipment

Description: N/A

Other

Description: N/A